



Contact Me ———

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RAFIA BEGUM

HOD, Senior Librarian

INTERESTS/HOBBIES

- Reading
- Travelling
- Music

TECHNICAL SKILLS

- Windows
- MS-Office (Word, Excel, Power point)
- KOHA Library Automation

SKILLS

- Leadership
- Strategic Planning and Organizing Abilities
- Communication
- Decision-Making
- Team Collaboration & Co-ordination
- Problem-solving skills
- Works well independently
- Verbal and written communication
- Effective trainer
- Cataloging reference books
- Staff training and development
- Social media knowledge
- Organizational skills
- Presentation support

LANGUAGES

- English
- Hindi
- Telugu

ABOUT ME

Librarian well-versed in all aspects of library systems and management. Extensive experience in library operations, collection analysis, policy development and intellectual freedom.

EDUCATION

- 2005** **MASTERS IN LIBRARY & INFORMATION SCIENCES (M.L.I.SC) FROM IGNOU, HYDERABAD**
- 2002** **BACHEOR DEGREE IN LIBRARY & INFORMATION SCIENCES (B.L.I.SC) FROM IGNOU, HYDERABAD.**

EXPERIENCE

ST. JOSEPH'S DEGREE COLLEGE, KURNOOL

from June 1998 (25 YEARS OF EXPERIENCE)

Head of the Department of

Library & Information Sciences

- Renowned Librarian with 25 years of experience in St. Joseph's Degree College.
- UG and PG Examination In-charge for 25 years and Assistant Chief Examiner for CA, and other competitive exams.
- Event Organizer of many events that were either hosted or organized by the management.
- Attended Workshop on Soul Software organized by: INFLIBNET Regional Training Program on Library Automation 17th to 21st December 2007 in Association with Badruka College for Information Technology, Hyderabad
- Relinquished as NSS program officer (2013 – 2016) and depicted a team of 12 students from Kurnool District under Rayalaseema University to Manali Himachal Pradesh (ABVIMAS) camp from 1st to 10th January, 2014.
- Vested as the Best NSS program officer by SV Subba Reddy Foundation in 2015 for the excellent services in the field of Community Services.

PUBLICATIONS

1. A Two-Days National Seminar on **"Application of ICT to Transform Library Services from Traditional to Digital"** organized by Silver Jubilee Govt. Degree College (A), Kurnool, on 24th & 25th March 2023 and presented papers on **"LIS Professional in the era of ICT – An overall transformation"**
2. International Conference on **"Sustainable Development Goals - Opportunities, Challenges and Future"** (Vol.II), Organized by St. Joseph's Degree & PG College, Hyderabad. on 31st March, April 1st and 2nd 2023. Topic: **"Role of Society in achieving sustainable development goals in the Indian scenario"**.